



# Guru Gobind Singh Indraprastha University

Dwarka, New Delhi - 110078

(General Administration)

F.No. GGSIPU/GA/2022-2023/CMC/ 1167

Dated: 22/03/24

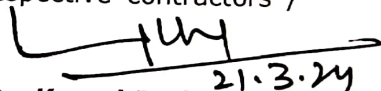
## NOTIFICATION

Hon'ble Vice-Chancellor has been pleased to constitute a Canteen Monitoring Committee (Dwarka Campus), comprising following officers, to monitor the activities of Canteen / other eateries, for a period of one year.

- |      |   |                    |
|------|---|--------------------|
| i.   | Prof. Anup Singh Beniwal, Proctor       | : Chairperson      |
| ii.  | Prof. Manpreet Kaur Kang, DSW           | : Members          |
| iii. | Prof. C.S. Rai, Chief Warden & DAA      | : Member           |
| iv.  | Sh. Dipin Arora, Dy. Registrar (Estate) | : Member           |
| v.   | Sh. P. K. Gupta, AFO                    | : Member           |
| vi.  | Sh. Prabhat Mishra, AR (GA)             | : Member Secretary |

The Terms of Reference of the Committee are as under:

1. The Committee will regularly visit (surprise & scheduled) the Canteen / other eateries
2. Only approved items to be sold by the Canteen/ other eateries.
3. The items sold are on approved rates as well as approved menu of the University.
4. Cleanliness & Hygiene is to be maintained in and around kitchen area, service area, store and washing area of the Canteen/ other eateries .
5. To check the quality of raw materials used for preparation of food items.
6. To check the quality / quantity of the food item(s) on a periodical basis.
7. Steps taken by the Canteen/ other eateries to make the area fly free.
8. The employees deployed are in proper uniform, decorum and providing proper services.
9. Timing of the Canteen/ other eateries is strictly adhered to by the respective Contractors.
10. To receive all complaints of the students/ employees & take action as per agreement/ terms & conditions of the Tender Document and submit the action taken report to the Registrar.
11. To open the feedback box to take action on the feedback received.
12. To look into the issues of misbehavior associated with employees of Canteen/ other eateries.
13. Any other issued arising from the contract entered with the respective contractors / vendors.

  
(Dr. Kamal Pathak)  
Registrar (Administration)

To  
All Committee Members.

F.No. GGSIPU/GA/2022-2023/CMC/

Dated:

Copy for information to:

- i) AR to Hon'ble Vice Chancellor, GGSIP University.
- ii) SO to COF, GGSIP University.
- iii) Incharge, UITS, GGSIP University, with the request to upload the instant Notification on the University's website.
- iv) Guard File.

  
(Prabhat Mishra)  
Assistant Registrar (GA)

